

*As the primary accompanist and choir director, the Director of Music serves as a resource to support, foster, and coordinate the worship and spiritual life of the congregation through congregational, choral, and instrumental music.*

**Responsible to:**

Pastor for day-to-day operations, Staff Parish Relations Committee for fulfilling responsibilities, defining goals, evaluation, and communication of concerns related to the performance of the position.

**Qualifications:**

- A degree or experience in musical direction is preferred.
- Ability to read and to teach music.
- Ability to lead musical groups (Choral, Bell, etc.).
- Appreciation of traditional music as well as newer forms of musical expression.
- Ability to nurture and motivate groups.
- Good listening and "people" skills.
- Skilled piano (or organ) player.

**Responsibilities:**

- Conduct rehearsals with music groups.
- Provide accompaniment during Sunday Services and other Special Worship events.
- Serve as accompanist for funerals and/or other unique services upon availability (usually subject to additional compensation).
- Arrange and oversee musicians as needed.
- Maintain music library and purchase new music.
- Maintain and purchase music supplies, utilizing appropriate committees (Trustees, Finance).
- Work with Pastor and Worship Committee to plan worship services.
- Participate in the preparation and development of the Music Ministry budget.

**Requirements Before Being Hired:**

- Complete Background Check (There is no cost to you. Our secretary, Sharon Gordy, [office@thelouisvilleumc.org](mailto:office@thelouisvilleumc.org), will provide forms, which you'll fill out and return. She will submit & confidentially file the background check.)
- Undergo Safe Sanctuaries Training

**Time Commitment and Allocation (per week):**

Sunday Mornings	2 hours
Tuesday Evening Choir Practice	1.5 hours
Meetings, Communication, Relational Investments	1 hour

*Hour allocation is strictly an approximation and should be used as a guide for time management rather than the letter of the law. Some weeks will involve more hours while others will prove to be lighter.*

**WE'D LOVE TO HEAR FROM YOU:**  
 Submit a resume with references to or request further information from:

Rev. Dan Underwood.  
[danunderwood@thelouisvilleumc.org](mailto:danunderwood@thelouisvilleumc.org)

Louisville UMC  
 Attn: Rev. Dan Underwood  
 P.O. Box 269  
 Louisville, GA 30434

478-625-7669 [church office]